

Employment Opportunities 2009-2010

All positions offer:

- All expenses paid good standard accommodation
- Food provided either in-chalet or as an allowance added to your salary
- Season ski pass for the relevant resort
- Equipment rental for the season
- Uniform
- Travel to and from the resort at the start and end of the contract
- Medical and accident insurance
- Pro-rata paid holiday based on 28 days per annum
- Working hours providing plenty of free ski time in addition to days off
- Comprehensive in-resort paid training

Pay and other conditions vary and are competitive for our industry.

Resort Staff

Chalet Management Couple, Based La Plagne

The couple will be fully trained as a chalet couple and will be in place as emergency cover to run any chalet in the company (generally on a short term basis) in the event of sickness or staff shortages at any time. When not required for emergency cover, the couple will work in the directors' chalet to prepare meals and provide a housekeeping service for the directors and to work on the chalet renovation project underway. An experienced and flexible couple are required where one has excellent DIY skills and the other has good housekeeping and administration skills.

Chalet Couples – Les Menuires, La Plagne, La Tania

Hosting the chalet including preparation of breakfast, afternoon tea and evening meals, cleaning, socialising with guests and generally looking after guest's needs during their stay. Fixed menu provided by us together with recipes and kitchen planning guidelines.

Chalet Supervisor – Chalet Christine, La Tania

Leading the team to deliver the catered service to the guests, front-of-house liaison, staff supervision and coordination

Chalet Cook – Chalet Christine, La Tania

Delivering breakfast, afternoon tea and a three course evening meal including supervision and direction of chalet hosts to assist in the meal preparation. Fixed menu provided by us together with recipes and kitchen planning guidelines.

***Drivers/Ski Hosts/General Assistants
Les Menuires, La Plagne and La Tania***

Transfer driving on Saturdays, ski hosting up to three days per week, covering chalet staff days off to include preparation of breakfast and afternoon tea and basic chalet cleaning

Chalet Hosts – Chalet Christine, La Tania

Working as part of the team to include kitchen assistance, food preparation, waiting on tables and room cleaning

Resort Based Seasonal Office Staff

Resort Coordinators

Responsible for arrival preparation and dealing with resort services administration (booking ski schools, issuing lift passes, dealing with equipment rental, childcare etc). Liaison with chalet and resort staff in preparation for each week's arrivals. Dealing with sales enquiries and reservations, booking administration and sale of resort services.

Sales Coordinators

Responsible for dealing with enquiries and reservations by phone or email, booking administration, sale of resort services and sales/marketing support.

Finance and Personnel Administrator

Dealing with supplier invoices and payments, credit control, accounts filing and management reporting, personnel administration and payroll.

Administration Assistant

General administration tasks to support the office team including managing stock, vehicle logs, dealing with general email enquiries, filing, post, and general admin tasks.

Permanent Staff

In addition to the seasonal vacancies, we also have the possibility of permanent positions. We are interested to hear from people who are looking for a more long term arrangement involving working in the Alps during the winter season and we can be flexible with how these jobs are defined. During the summer months, we have a need for building maintenance work which would suit a person with good DIY skills and also for overall office cover which would suit a person with broad administrative and organisational skills. These roles can be combined during the winter months with any of the seasonal vacancies we have to suit individuals. Terms and conditions for permanent staff are negotiable, depending on the skills and situation of candidates and we are able to consider single people or couples for these roles.



Application Procedure

All applications must be made using our application form which should be completed in full and accompanied by a CV (if appropriate) and a recent photograph. Preferably applications should be sent by email to jobs@skiamis.com but can also be accepted by post to:

Recruitment Department
Ski Amis Ltd
78 York Street
LONDON W1H 1DP

All applicants must satisfy our MINIMUM criteria:

- Positions are open to UK residents only who have an existing UK permanent national insurance number and UK bank account
- Full driving licence, held for at least 2 years
- Age over 21 years (for vehicle insurance purposes)